Shri Bhawani Niketan PG College

(Run by Shri Bhawani Niketan Shiksha Samiti)

Sikar Road, Jaipur

INTERNAL QUALITY ASSURANCE CELL (IQAC)

S.No. : **Date:** 18th Jan 2025

Minutes of the Meeting

As per the circular dated 17th Jan 2025 a meeting of IQAC was held on Saturday 18th Jan 2025 in Principal's office at 12 Noon. Following members were present in the meeting.

S.No.	Status	Name	Designation	Signature
1	Chairperson	Dr. Mahesh Hapawat	Principal	
2	IQAC Co-ordinator	Dr. Vijaykumar S. Shukla	Academic Counsellor	
3	Management Committee member	Sh. Sudarshan Singh Surpura	Hon. Secretary, Shri Bhawani Niketan Shiksha Samiti	
4	Faculty Member	Dr. Shahid Ahmed	Dean-Arts	
5	Faculty Member	Dr. Manjeet Singh Shekhawat	Dean-Science	
6	Faculty Member	Dr. Narendra Singh	HOD- Pol. Science	
7	Faculty Member	Dr. Raj Kumar Sharma	HOD- Chemistry	
8	Faculty Member	Dr. Yogendra Singh	HOD- Sociology	
9	Faculty Member	Dr. Dashrath Singh Shekhawat	Dean- Student's Welfare	
10	Faculty Member	Mr. Sanjay Kumar Chhipa	HOD- EAFM	
11	Faculty Member	Dr. Archana Choudhary	Asstt. Professor, EAFM	
13	Faculty Member	Sh. Ghanshyam Yadav	Asstt. Professor, Physics	
14	Faculty Member	Sh. Lekhraj Prajapat	Asstt. Professor, Physics	
15	Faculty Member	Ms. Himani Charan	Asstt. Professor, Zoology	
16	Senior Administrative Officer	Sh. Pradhuman Singh Shekhawat	Office Superintendent	
18	External Expert	Dr. Ashish Gupta	Principal, Mahaveer College for Commerce, Jaipur	
19	Nominee from Local Society	Dr. Omendra Ratnu	Social Worker	
20	Regular Student	Sh. Bhupendra Singh Rathore	M.Sc. (Physics) Final	
21	Alumni	Sh. Mukesh Singh Rathore	Director, R.S. Engineers, Jaipur	
22	Employers Representative	Sh. Sampat Singh Shekhawat	Member, General Council, Shri Bhawani Niketan shiksha Samiti	
23	Industrialist	Sh. Radheyshyam Bansal	Managing Director, M/s Rahul Footwear Pvt. Ltd. Road No.9, VKI, Jaipur	

(Dr. Vijaykumar S. Shukla) Co-ordinator

(Sh. Sudarshan Singh Surpura) Secretary

(Dr. Mahesh Hapawat) Chairperson

Tel: 0141-2233863, 2233890 Fax: 0141-2230730
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The following decisions were taken in the discussion:

S. No.	Agenda	Action Taken
1	To discuss and finalize the room for IQAC office	Allotted Room No.20 for IQAC office
2	To finalize the separate mail address for IQAC	iqac.sbnjpr@gmail.com
3	Alternate e-mail address	sbncollege24@gmail.com
4	To discuss and finalize the draft for the "Policies of IQAC"	Passed. To be published on college website
5	Opening of "Career Counseling Centre"	To start the process after Semester Exam.
6	Opening of "Placement Cell"	To start the process after Semester Exam.
7	To start coaching facilities in the college for competitive examinations	To start the process after Semester Exam.
8	To discuss and finalize the draft for "Constitution and Bye Laws of Alumni Association"	Passed. To be published on college website
9	To get the "Certificate of Registration of Alumni association" from Govt. of Rajasthan	To be discussed in the meeting of Alumni association
10	To discuss and finalize the Online "**Alumni Registration form**"	Passed. To be published on college website https://docs.google.com/forms/d/e/1FAIpQLSewKaAc8BEU63voEk6V7SZsJJTpjvpx8sEFKFvt3_6iBRwqxQ/viewform?usp=header
11	To discuss and finalize the online form for "**Student Satisfaction Survey**"	Passed. To be published on college website https://docs.google.com/forms/d/e/1FAIpQLSeZIyjH7OookDB9uIqaYg3udzxnN7KKdcpdp1EYSnfDXgS4QQ/viewform?usp=header

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12	To discuss and finalize the online form for "**Student feedback Form**"	Passed. To be published on college website https://docs.google.com/forms/d/e/1FAIpQLSee5xjjVH37kIggd6ba7UZQleYoI8Y6Hax0CoFUCdDE1EXx2A/viewform?usp=header
13	To discuss and finalize the online form for "**Teacher feedback Form**"	Passed. To be published on college website https://docs.google.com/forms/d/e/1FAIpQLSfZvmZvDD7NIEyX0LeCKpNJDBRdij40fH43HfGC_HBQdtCdWA/viewform?usp=header
14	To discuss and finalize the online form for "**Alumni feedback Form**"	Passed. To be published on college website https://docs.google.com/forms/d/e/1FAIpQLSfCkYg55p6Ka-F2XY8MJey9cfBPxvmNgEB-4gR3Pga5_AUqfQ/viewform?usp=header
15	To discuss and finalize the online form for "**Employer feedback Form**"	Passed. To be published on college website https://docs.google.com/forms/d/e/1FAIpQLSdnzsPi5nN27PcYLurhGLlaDnrP_XW_DWY2Vx9ewL7vVmSHrw/viewform?usp=header

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