



UNIVERSITY OF RAJASTHAN
JAIPUR

SYLLABUS

Ability Enhancement Course

Foundations of English Language: A Comprehensive Introduction

I & II Semester

Examination 2023-24

Rj / Jays

Dy. Registrar (Acad.)
University of Rajasthan
JAIPUR *RAJ*

As per NEP 2020

**Foundations of English Language: A Comprehensive Introduction
2023-24**

Semester I

General English

Credit: 2

Max. Marks: 100

Duration: 3 hrs.

Minimum Pass Marks: 40

The syllabus aims at achieving the following objectives:

1. Enhancing vocabulary with different types of words
2. Translation from Hindi to English and vice versa
3. Reinforcing selected components of grammar and usage
4. Strengthening comprehension of poetry, prose and short-stories
5. Strengthening compositional skills in English for paragraph writing, CVs and job applications.

The Pattern of the Question Paper will be as follows:

Unit I: Vocabulary and Translation (20 marks)

1. Homophones and Homonyms (06)
2. Translation of 05 Words from Hindi to English (07)
from English to Hindi (07)

Unit II: Grammar and Usage (15 marks)

3. Elements of a Sentence (05)
4. Tense (05)
5. Punctuation of a Short Passage with 10 Punctuation Marks (05)
(As discussed in Quirk and Greenbaum)

Unit III: Comprehension (45 marks)

Following Essays and Stories in *Essential Language Skills* revised edition compiled by Macmillan for University of Rajasthan General English B. A. /B. Com./B. Sc. Candidates will be required to answer 5 questions out of ten questions from the prescribed texts. Each question will be of two (5) marks. (25)

6. Bernard Shaw *Spoken English and Broken English*
7. Ruskin Bond *Night Train at Deoli*
8. M.K. Gandhi *The Birth of Khadi*

9. The candidates will be required to answer 5 questions from an unseen passage. (15)
10. One vocabulary question of 5 words from the given passage. (5)

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Unit IV: Compositional Skills

(20 marks)

11. Formal Letter and Writing Emails

(10)

12. Paragraph Writing

(10)

Recommended Reading:

Sasikumar, V., Dutta and Rajeevan, A Course in Listening and Speaking-I Foundation Books. 2005.

Sawhney, Panja and Verma eds. English At the Workplace, Macmillan 2003.

Singh, R.P. Professional Communication. OUP. 2004

Judith Leigh. CVs and Job Applications. OUP. 2004

Arthur Waldhorn and Arthur Zeiger, English Made Simple. Upa and Co.

Gunashekar ed. A Foundation English Course for Undergraduates. Book I, CIEFL, Hyderabad.

Quirk and Greenbaum: A University Grammar of English Longman, 1973

**Foundations of English Language: A Comprehensive Introduction
2023-24**

Semester II

Credit: 2

Max. Marks: 100

Duration: 3 hrs.

Minimum Pass Marks: 40

The syllabus aims at achieving the following objectives:

1. Enhancing vocabulary with different types of words
2. Translation from Hindi to English and vice versa
3. Reinforcing selected components of grammar and usage
4. Strengthening comprehension of poetry, prose and short-stories
5. Strengthening compositional skills in English for paragraph writing. CVs and job applications.

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The Pattern of the Question Paper will be as follows:

- Unit I: Vocabulary and Translation** (25 marks)
1. One Word Substitution, Antonyms & Synonyms (15)
 2. Translation of 05 Sentences from Hindi to English (05)
from English to Hindi (05)

- Unit II: Grammar and Usage** (20 marks)
3. Transformation of Sentences (10)
 - a. Direct and Indirect Narration
 - b. Active and Passive Voice
 4. Modals (10)

Unit III: Comprehension (25 marks)

Following Essays and Storics in *Essential Language Skills* revised edition compiled by Macmillan for University of Rajasthan General English B. A. /B. Com./B. Sc.

Candidates will be required to answer 2 questions out of four questions from the prescribed texts. Each question will be of five (5) marks. (10)

5. J.L. Nehru *A Tryst with Destiny*
6. Martin Luther King Jr. *I have a Dream*
7. The candidates will be required to answer 5 questions from an unseen passage. (10)
8. One vocabulary question of 10 words from the given passage. (5)

Unit IV: Compositional Skills (30 marks)

9. CV's and Job Applications (Cover Letter) and Newspaper Report.

Recommended Reading:

Sasikumar, V., Dutta and Rajeevan, A Course in Listening and Speaking-I Foundation Books. 2005.

Sawhney, Panja and Verma eds. English At the Workplace, Macmillan 2003.

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Judith Leigh. CVs and Job Applications. OUP. 2004

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